

Date of meeting: Tuesday, March 21, 2023

Time: 6:00 -7:30 pm

Location: Meeting held via Zoom

RSVP/Enquiry: Heather Kingdon, heather.kingdon@toronto.ca

If you have questions or concerns regarding any of the material attached, please contact the Chair, appropriate Board Committee head, or lead staff member.

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Heather Kingdon prior to the meeting.

A. OPENING REMARKS, AGENDA, AND MINUTES

1. Acknowledgment of Traditional Territory
2. Welcome
3. **MOTION:** Approval of Agenda for the March 21, 2023 Board Meeting of Heritage Toronto.
4. Declarations of Confidentiality and Conflict of Interest
5. **MOTION:** Adoption of Minutes of previous Board Meeting held on December 14, 2022.

B. CONSENT AGENDA

1. EXECUTIVE / FINANCE AND AUDIT COMMITTEE

- 1.1 Meeting minutes of March 8, 2023

2. EXECUTIVE REPORT

3. PROGRAMMING COMMITTEE

- 3.1 Meeting minutes of March 1, 2023
- 3.2 2023 Tours Season Overview
- 3.3 Commemorative Plaque Report: Benjamin's Park Memorial Chapel
- 3.4 Commemorative Plaque Report: Butternut Trees in Toronto
- 3.5 Commemorative Plaque Report: Jackie Shane
- 3.6 Commemorative Plaque Report: Kodak Building No. 9
- 3.7 Commemorative Plaque Report: Mount Pleasant Imperial Bank of Commerce
- 3.8 Commemorative Plaque Report: Snider Family
- 3.9 Commemorative Plaque Report: Women's Softball at Sunnyside

4. MARKETING AND DIGITAL MEDIA COMMITTEE

- 4.1 Meeting Minutes from February 28, 2023
- 4.2 Website Project Proposal

5. MOTION: Approval of Consent Agenda

C. REPORTS (VERBAL)

- 1. CHAIR OF THE BOARD** - Liza Chalaidopoulos
- 2. EXECUTIVE DIRECTOR** - Allison Bain
- 3. PROGRAMS** - Sarah Watson
- 4. MARKETING AND DIGITAL MEDIA** - Peter Ignazi
- 5. FINANCE AND AUDIT COMMITTEE REPORT** - Allison Bain
 - Audit Approach Letter, Welch LLP
 - Management Representation Letter
 - Report to the Board of Directors, Welch LLP
 - Draft 2022 Audited Financial Statements
 - Financial Statement as of February 28, 2023

5.1 **MOTION:** Approval of 2022 draft Audited Financial Statements

5.2 **MOTION:** Approval of the 2023 Operating Budget dated February 28, 2023

D. OTHER BUSINESS