

Date of meeting: Wednesday, December 14, 2022

Time: 6:00 -7:30 pm

Location: Meeting held via Zoom

RSVP/Enquiry: Heather Kingdon, heather.kingdon@toronto.ca

If you have questions or concerns regarding any of the material attached, please contact the Chair, appropriate Board Committee head, or lead staff member.

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Heather Kingdon prior to the meeting.

A. OPENING REMARKS, AGENDA, AND MINUTES

1. Acknowledgment of Traditional Territory
2. Welcome and Remarks from the Chair and Executive Director
3. **MOTION:** Approval of Agenda for December 14, 2022 Board Meeting of Heritage Toronto.
4. Declarations of Confidentiality and Conflict of Interest
5. **MOTION:** Adoption of Minutes of previous Board Meeting held on September 14, 2022.

B. CONSENT AGENDA

1. EXECUTIVE / FINANCE AND AUDIT COMMITTEE

- 1.1 Meeting minutes of December 5, 2022

2. PROGRAMMING COMMITTEE

- 2.1 Meeting minutes of November 22, 2022
- 2.2 Tours Season Report 2022
- 2.3 Commemorative Plaque Report: Black Creek Carrying Place
- 2.4 Commemorative Plaque Report: Charlie Chong Farm
- 2.5 Commemorative Plaque Report: Crad Kilodney
- 2.6 Commemorative Plaque Report: Harbord Street Bridge
- 2.7 Commemorative Plaque Report: St. Charles Tavern Clock Tower

3. JURIES COMMITTEE

- 3.1 Meeting minutes of November 30, 2022
- 3.2 Awards Report 2022

4. DEVELOPMENT COMMITTEE

- 4.1 Meeting minutes of November 10, 2022

5. MARKETING AND DIGITAL MEDIA COMMITTEE

- 5.1 Meeting minutes of November 29, 2022

6. **MOTION:** Approval of Consent Agenda

C. REPORTS (VERBAL)

1. **CHAIR OF THE BOARD** - Liza Chalaidopoulos
2. **EXECUTIVE DIRECTOR** - Allison Bain
3. **EQUITY HERITAGE INITIATIVE TASK FORCE** - Sanah Rizvi
4. **PROGRAMS COMMITTEE** - Sarah Watson
5. **MARKETING AND DIGITAL MEDIA** - Peter Ignazi
6. **JURIES COMMITTEE** - Christopher Castellano
7. **DEVELOPMENT COMMITTEE** - Aaron Sanderson
8. **FINANCE AND AUDIT COMMITTEE REPORT** - James Lane
 - 8.1 Financial Statement as of October 31, 2022
 - 8.2 **MOTION:** Approval of the Amended 2023 Operating Budget submitted to the City of Toronto as of October 31, 2022
9. **YEAR END REPORT** - Staff

D. OTHER BUSINESS

1. **PUBLIC APPOINTMENTS** - Allison Bain
2. **2023 BOARD OF DIRECTORS MEETINGS**

Board meetings are held at St. Lawrence Hall, 157 King Street East, 3rd floor, from 6 pm - 7:30 pm OR by Zoom video call. TBD.

To best serve the needs of the agency and align with the timing of quarterly financial statements, the following 2023 Board meeting dates are proposed:

Tuesday, March 21
Wednesday, June 21
Wednesday, September 20
Tuesday, December 12