

## **SPECIAL MEETING OF THE BOARD OF DIRECTORS AGENDA**

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**Date of Meeting:** Thursday, February 4th, 2021

**Time:** 6:00 -6:30 pm

**Location:** Meeting held via Zoom video call

**RSVP/Enquiry:** Heather Kingdon, [heather.kingdon@toronto.ca](mailto:heather.kingdon@toronto.ca) 647-391-7585

The Chair of the Board has called a Special Meeting of the Board of Directors. If you have questions or concerns regarding this agenda, please contact the Chair or any member of the Executive Committee.

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006).

**A. OPENING REMARKS**

1. Acknowledgment of Traditional Territory
2. Welcoming Remarks from the Chair

**B. ELECTION OF CHAIR OF BOARD OF DIRECTORS**

1. **MOTION:** Election of the Chair of the Board

**C. EXECUTIVE UPDATE (verbal)**

**D. MEMBER/DONOR AMALGAMATION UPDATE (verbal)**

**E. OTHER BUSINESS**

Monday, January 18, 2021

Memorandum To: Heritage Toronto Board of Directors  
From: Heritage Toronto Executive Committee  
Re: Succession Planning – Chair’s Position

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The Executive committee recently reviewed the response to the Chair’s December 17<sup>th</sup> memorandum to the Board with respect to Board succession planning. The Executive was pleased to receive a submission for the position of Chair, by Liza Chalaidopoulos.

Liza is entering her third year on the Board and has actively participated in committee work, and in her second year became Chair of the Marketing and Digital Media Committee and joined the Executive Committee. As well, Liza has participated in many HT digital and in-person tours and events and proudly shares HT social media posts on her own social media profiles. Liza has extensive marketing, communication and digital experience which would greatly support and lead the Board and the agency. In her professional life, she served two years as Co-Chair for a Woman’s Employee Resource Group for over 1,400+ Toronto based employees.

In reviewing Liza’s qualifications, her strong commitment to the work of the agency and her desire to provide this level of leadership to the Board, the members of the Executive Committee approved unanimously the following recommendation to the Board.

Recommendation:

That the Board elect Liza Chalaidopoulos as Chair of the Heritage Toronto Board of Directors. This appointment will become effective February 26<sup>th</sup>, 2021.