



PEOPLE.PLACES.EVENTS.

## BOARD OF DIRECTORS AGENDA

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Date of meeting: Wednesday, March 13, 2019  
Time: 6:00 -7:30 pm Board Meeting  
Location: St. Lawrence Hall, 157 King St. E., 3<sup>rd</sup> floor  
RSVP/Enquiry: Amanda LeClair, [Amanda.leclair@toronto.ca](mailto:Amanda.leclair@toronto.ca), 416-338-1338

Closed meeting requirements: If the Heritage Toronto Board wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006). To receive copies of reports or to speak to the Board on an agenda item, please contact Amanda LeClair prior to the meeting.

### A. OPENING REMARKS, AGENDA, AND MINUTES

1. Acknowledgment of Traditional Territory and Blessing
2. Call to Order
3. Introductions and Opening Remarks by Chair and Executive Director
4. Approval of Agenda
5. Approval of Minutes of Previous Board Meeting
6. Declarations of Confidentiality and Conflict of Interest

### B. CONSENT AGENDA

1. **EXECUTIVE COMMITTEE**
  - 1.1 Executive Committee Minutes of March 7, 2019
2. **FINANCE AND AUDIT COMMITTEE**
  - 2.1 Finance Committee Minutes of December 5, 2018
3. **PLAQUES COMMITTEE**
  - 3.1 Plaques Committee Minutes of February 20, 2018
  - 3.2 Commemorative Plaque Applications

### C. REPORTS

1. **CHAIR'S REPORT** – Richard Moorehouse
  - 1.1 Board Appointments
  - 1.2 Chair's Priorities
  - 1.3 Strategic Planning
  - 1.4 Board Committees (see attached report)
  - 1.5 Mandate Letters
  - 1.6 Vice Chair position
  - 1.7 Board Manual
  - 1.8 Executive Director Performance Contract
2. **2019 PROGRAM REPORT** - Staff
3. **JURIES COMMITTEE** – Karen Whaley
  - 3.1 Heritage Toronto Awards Categories
4. **PLAQUES REPORT** – Peter Berton
  - 4.1 Maintenance Fund

5. **DEVELOPMENT COMMITTEE** – Tyler Greenleaf
6. **FINANCE AND AUDIT COMMITTEE** - Louis Kan
  - 6.1 2018 Pre-Audit Actuals and 2019 Projected Budget
  - 6.2 Motion to transfer funds
  - 6.3 Financial Management Policies and Procedures

D. **OTHER BUSINESS**

**TERMINATION**